

Ref: ATM-22-JA-02/22

04th April 2022

EMPLOYMENT OPPORTUNITY

CUSTOMER SERVICE ASSISTANT (UNDERWRITING)

No. of Vacancies: 1

CANDIDATE PROFILE

Selected candidates will join our operations team and are required to perform the operational task and will be responsible for providing support and services to our customers. Attend to customers inquiries and provide information about the products and services and guide the customers to the proper channels. We are looking for candidates that have a diverse skill set of active listening, empathy, problem-solving and communication.

RESPONSIBILITIES

Must be responsible for addressing customer needs and ensuring they have a good experience. Liaise and provide support for the administration requirements.

REQUIREMENTS

- O Level / A Level
- Diploma or Higher qualification in any related field
- Pleasant personality

REMUNERATION

- Salary Negotiable
- Benefits as per company policies

Please note that only shortlisted candidates will be called for an interview.

Send in your resumes to tmu@takaful.mv within 15 days of this advertisement with two non-related referees to the address mentioned below.

HEAD OF HR AND ADMINISTRATION

Amāna Takaful (Maldives) PLC | Ground Floor | H. Palmayrah | Sosun Magu | Maldives